



### Accessing the Fee Schedule Calculator Using the WCMBP System

Once logged in to the WCMBP Portal, the Fee Schedule Calculator is available to providers with the following user profiles:

- EXT Provider Bills Submitter
- EXT Provider Eligibility Checker – Auth Submitter
- EXT Provider Eligibility Checker – Claims Submitter

To submit a fee calculation request, complete the following steps:

1. On the Provider Portal page under **Bills**, select the **Fee Schedule Calculator** link. The **Fee Schedule Calculator** page opens.

The screenshot shows the 'Provider Portal' interface. On the left, the 'Bills' menu is expanded, showing options like 'Bill Inquiry', 'View Payment', 'Bill Adjustment', 'On-line Bills Entry', 'Resubmit Denied Bill', 'Retrieve Saved Bills', 'Manage Templates', 'Create Bills from Saved Templates', 'View Accounts Receivable', and 'Fee Schedule Calculator' (which is highlighted with a red box). Below this is the 'Claimant' section with 'Eligibility Inquiry' and 'Case Look-up'. On the right, the 'Manage Alerts' section shows 'My Reminders' with a filter by date and a table with columns 'Alert Type', 'Alert Message', and 'Alert Date'. The table is empty, displaying 'No Records Found!'. Below this is the 'Your Recent Online Activities' section.

2. Select the applicable program from the **Program** drop-down list.

The screenshot shows the 'Fee Calculator' form. The 'Program' drop-down menu is open, showing three options: 'DCMWC - Division of Coal Mine Workers' Compensation', 'DEEOIC - Division of Energy Employees Occupational Illness Compensation', and 'DFEC - Division of Federal Employees' Compensation'. The 'Place of Service' is set to '01'. The 'Procedure Code' field is empty. The 'Modifiers:1:' field is empty. The 'From Service Date' field is empty. The 'To Service Date' field is empty. The 'Service Units' field is empty. The 'Service Zip Code' field is empty. A note on the right says 'for Anesthesia and DME Codes for accurate pricing calculation'.



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3. Select the applicable radio button next to the **Place of Service** field.

The screenshot shows the 'Fee Calculator' form within the 'Provider Portal'. The 'Program' dropdown is set to 'DFEC - Division of Federal Employ'. The 'Place of Service' field has three radio buttons: 'Facility' (selected), 'Non Facility', and 'ASC'. This field is highlighted with a red rectangle. Below it are fields for 'Procedure Code', 'Modifiers:1', '2', '3', '4', 'From Service Date', 'To Service Date', 'Service Units', and 'Service Zip Code'. A note states: '(Appropriate modifier is required for Anesthesia and DME Codes for accurate pricing calculation)'.

4. Enter the appropriate procedure code in the **Procedure Code** field.

**Note:** The procedure code must be valid for the date of service and the selected program. If the procedure is not valid for the date of service and the selected program, an error message will appear.

This screenshot is identical to the previous one, but the 'Procedure Code' field is now highlighted with a red rectangle, indicating the next step in the process.



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5. Enter **Modifiers** (this step is optional).

#### Notes:

- Modifiers must be entered in sequential order.
- If modifier information is entered, it must be a valid value per reference data.
- To accurately calculate the pricing, an appropriate modifier must be entered for Anesthesia and Durable Medical Equipment (DME) codes.

The screenshot shows the 'Fee Calculator' form in the 'Provider Portal'. The 'Program' is set to 'DFEC - Division of Federal Employ'. The 'Place of Service' is set to 'Facility'. The 'Procedure Code' is empty. The 'Modifiers' field is highlighted with a red box and contains the text: 'Modifiers:1: 2: 3: 4: (Appropriate modifier is required for Anesthesia and DME Codes for accurate pricing calculation)'. Below the modifiers are fields for 'From Service Date', 'To Service Date', 'Service Units', and 'Service Zip Code'.

6. Select or enter the applicable dates in the **From Service Date** and **To Service Date** fields.

**Note:** The **To Service Date** cannot be prior to the **From Service Date**

The screenshot shows the 'Fee Calculator' form in the 'Provider Portal'. The 'Program' is set to 'DFEC - Division of Federal Employ'. The 'Place of Service' is set to 'Facility'. The 'Procedure Code' is empty. The 'Modifiers' field is empty. The 'From Service Date' and 'To Service Date' fields are highlighted with a red box and contain the dates '09/01/2024' and '09/30/2024' respectively. Below these are fields for 'Service Units' and 'Service Zip Code'.



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7. Enter the applicable amount in the **Service Units** field.

**Note:** This field is required. Only a numeric value is allowed and the value must be greater than zero.

The screenshot shows the 'Fee Calculator' form within the 'Provider Portal'. The form includes fields for Program (DFEC - Division of Federal Employe), Place of Service (Facility selected), Procedure Code, Modifiers (1-4), From Service Date (09/01/2024), To Service Date (09/30/2024), Service Units, and Service Zip Code. The 'Service Units' field is highlighted with a red box.

8. Enter the applicable zip code in the **Service Zip Code** field.

The screenshot shows the 'Fee Calculator' form within the 'Provider Portal'. The form includes fields for Program (DFEC - Division of Federal Employe), Place of Service (Facility selected), Procedure Code, Modifiers (1-4), From Service Date (09/01/2024), To Service Date (09/30/2024), Service Units, and Service Zip Code. The 'Service Zip Code' field is highlighted with a red box.



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9. Select **Submit**. The **Pricing Detail** page opens with a calculated fee.

**Note:** The Fee Schedule Calculator is a tool for estimating potential payments based on the fee schedule. While it can help understand approximate pricing, it does not guarantee eligibility, coverage, or the actual payment amount for a specific service.

The screenshot shows the 'Fee Calculator' form in the 'Provider Portal'. The 'Submit' button is highlighted with a red box. The form contains the following fields:

- Program: DFEC - Division of Federal Employe
- Place of Service: ☒ Facility ☐ Non Facility ☐ ASC
- Procedure Code: [Empty]
- Modifiers: 1: [Empty] 2: [Empty] 3: [Empty] 4: [Empty] (Appropriate modifier is required for Anesthesia and DME Codes for accurate pricing calculation)
- From Service Date: 09/01/2024
- To Service Date: 09/30/2024
- Service Units: [Empty]
- Service Zip Code: [Empty]

The **Maximum Allowable Amount** displays in the **Pricing Detail** section.

The screenshot shows the 'Fee Calculator' form with the 'Pricing Detail' section expanded. The 'Maximum Allowable Amount' is displayed as \$753.13. The form contains the following fields:

- Program: DFEC - Division of Federal Employe
- Place of Service: ☒ Facility ☐ Non Facility ☐ ASC
- Procedure Code: [Empty]
- Modifiers: 1: [Empty] 2: [Empty] 3: [Empty] 4: [Empty] (Appropriate modifier is required for Anesthesia and DME Codes for accurate pricing calculation)
- From Service Date: 09/01/2024
- To Service Date: 09/30/2024
- Service Units: [Empty]
- Service Zip Code: [Empty]

Maximum Allowable Amount: \$753.13

Disclaimer: The Maximum Allowable Amount is an estimate. The actual payment may vary subject to coverage, other edits and processing rules defined as per OWCP policies.